Monday, February 10 and Friday February 14, 2020 - IFTA, Inc. Board of Trustees Meeting Marriott Mission Valley, 8757 Rio San Diego Drive San Diego, CA 92108

7:30 - 8:30 am

Breakfast and Networking Time (Breakfast coupons provided at check-in)

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IFTA, Inc. Board of Tru	ustees	IFTA, Inc. Team:
		Carmen Martorana, Executive Director
Executive Committee	:	Monica Halstead, Business Supervisor
President Vacant		Debora Meise,
First Vice-President Sc	ott Bryer (NH)	Communications/Training Director
Second Vice-President	: Antoinette Tannous (QC)	Jason DeGraf, IT Manager
		Tom King,
Board Members:		Technical Development & Support
Christie Chewning (NC	c)	Tammy Trinker, Events Administrator
Dany Couillard (NB)		Maria Coronado,
David Nicholson (OK)		Program Compliance Facilitator
Rodney Richard (AR)		
L. Michael Romeo (CT		Guest Presenters:
Helen Varcoe (MT)		Tim Adams, IRP, Inc.
Richard Wagner (NV)		Jeff Hood , IRP, Inc.
		Robert Pitcher, ATA Consultant
		Dennis Vanderslice, ARI
8:30am	Call to Order	Scott Bryer (NH), 1st Vice President
	Welcome New Board Members and Introductions	, , , ,
8:45 - 9:15am	CLOSED SESSION - Election of 2020 Executive Committee	Mr. Bryer
9:15 - 9:30am	Approval of 4Q 2019 minutes	Mr. Bryer
	Board Actions via Email and Conference Call	
0.00 0.45	Consent Agenda	14. 5
9:30 - 9:45am	Appointment of Board Liaisons to Committees-Jurisdictions	Mr. Bryer
9:45am - 10:30am	IFTA, Inc. Updates	Mr. Martorana
	*Policy memos	
	*Org chart	
	*Brand refresh (new logo)	
	*Website update	
	*Other updates	
10:30 - 10:45am	Break	
10:45 - 11:45am	Strategic Plan - Review and Update	Mr. Martorana & Mr. Bryer
	*Charges - APC, DRC	,
	*Clearinghouse modernization	
	*Due dates	
	*Newsletter, Cross Training , Learning Management Systems	
11:45 - 12:00pm	Board Member Guide (Combined and updated)	Ms. Halstead
12:00 - 1:00pm	Lunch - The Pavilion Room	
1:00 - 1:30pm	Industry Advisory Committee update	Mr. Vanderslice
1:30 - 2:00pm	IRP, Inc. Update	Mr. Adams & Mr. Hood
2:00 - 2:30pm	IFTA. Inc. Updated Whistleblower and Financial Policy	Ms. Halstead
2.30 L.30piii	Combined Board Policies	
2:30- 3:00pm	IFTA, Inc. Quarterly Financial statements and budget	Ms. Halstead
		ivis. Haisteau
3:00 - 3:15pm	Break CDL reporting of up receipted and uptayed fuel. Final Version	Mr. Nicholoon
3:15 - 3:30pm	CBI- reporting of un-receipted and untaxed fuel - Final Version	Mr. Nicholson
3:30 - 4:00pm	Clearinghouse Update	Ms. Halstead
4:00 - 4:30pm	Review of Bylaw changes	Mr. Bryer
4:30pm	Adjourn	Mr. Bryer

nt IRP and IFTA Executive Committee - Discussion creasing Attendance at Events mmittee Charges - Review and Finalize PC AC (Data quality & Transmittals) RC venue Raisers S research , joint IRP collaboration , potential costs eak view of Plus One Person funding eavel Policy update & Employee Handbook update A, Inc. Auditor & Attorney Update A, Inc. Building Lease encelation letter and move	Mr. Bryer, Mr. Adams, & Mr. Hood Mr. Martorana (APC) Ms. Halstead (CAC) Mr. Martorana Mr. Martorana Mr. Martorana Mr. Martorana
PC AC (Data quality & Transmittals) RC venue Raisers S research , joint IRP collaboration , potential costs eak view of Plus One Person funding eavel Policy update & Employee Handbook update A, Inc. Auditor & Attorney Update A, Inc. Building Lease	Ms. Halstead (CAC) Mr. Martorana Mr. Martorana Mr. Martorana Mr. Martorana
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	Mr. Martorana
ard meeting Right to Know / Confidentiality policy	Mr. Bryer
nch - The Pavilion Room	
M Topic's - Discussion & Activity	Mr. Bryer & Mr. Martorana
nmittee Reports - Action Items	Board Liaisons
ernative Fuels Working Group - Update	Ms. Varcoe
S Standardization Working Group	Mr. Nicholson
aringhouse Access Agreement	Mr. Martorana & Ms. Halstead
ablish Election Committee	Mr. Bryer
gram Compliance Updates	Mrs. Meise and Ms. Coronado
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gional Board Calls - Establish 2020 Dates	Mr. Martorana
	Mr. Bryer
OSED SESSION - Executive Committee	Board
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	M Topic's - Discussion & Activity mmittee Reports - Action Items ernative Fuels Working Group - Update S Standardization Working Group aringhouse Access Agreement ablish Election Committee ogram Compliance Updates eak gional Board Calls - Establish 2020 Dates w Business 021 Audit Workshop and beyond location OSED SESSION - Executive Committee journ

Strategic Plan Update Priority 1: Ensure the continuity of the funds netting process Strategy 1.1 Cross Training (ABM 2020) Strategy 1.2 Procedures (December 2019, Updates Annually) Priority 2: Build and maintain effective collaborations and communication with jurisdictions, industry, and other transportation and revenue organizations (e.g. IRP, CSVA, etc.) **Strategy 2.1** - Create and distribute an electronic newsletter (December 2019) Strategy 2.2 - Create a List Serve where jurisdictions can ask and answer questions (November 2020) Strategy 2.3 - Improve communication from jurisdictions to Board (November 2020) Strategy 2.4 - Put industry representatives on key committees and consider membership for industry in the Agreement (August 2019) Strategy 2.5 - Host meetings between the leadership of IFTA and IRP focused on developing a list of potential points of cooperation (2019) Priority 3: Improve technological competence in order to provide better service to members Strategy 3.1 - Create a working group to investigate the implication of electronic logging device (ELD), GPS, and other technological changes for the Agreement and the organization (January 2020) Strategy 3.2 - Improve the website by surveying stakeholders about the changes to aesthetics, functionality, and features that they most want (Immediately) **Strategy 3.3** – Increase IFTA's social media footprint (Immediately) Priority 4: Provide better training, technical assistance, and continuing education to the IFTA community Strategy 4.1 – Adopt a learning management system, possibly in cooperation with IRP (January 2020) Strategy 4.2 - Charge relevant committees with identifying trainings and assistance that are most relevant to the stakeholders they represent (April 2020) Strategy 4.3 - Develop and host learning opportunities (e.g. group trainings, webinars, etc.) for jurisdictions on key issues (January 2021) Strategy 4.4 - Increase capacity for technical assistance in order to take technical assistance burden off of programmers (January 2020) Priority 5: Strengthen governance procedures **Strategy 5.1** – Investigate modernizing balloting procedures (August 2020) *APC Charge re Ballot procedures Strategy 5.2 – Charge DRC to issue a report on their findings regarding the changes needed to the dispute resolution process (October 2019/January 2020) *DRC Charge Priority 6: Prepare for the growth of alternative fuel types Strategy 6.1 - Create a working group to assess implications of alternative fuels for IFTA in the coming years (February 2020)